



# BROOKSIDE CHARTER SCHOOL

1815 East 63rd Street, Kansas City MO 64130

PHONE: 816-531-2192

FAX: 816-756-3055



[www.brooksidecharter.org](http://www.brooksidecharter.org)

## **BSDS, Inc dba Brookside Charter School**

### **AGENDA**

**August 26, 2019**

**5:30 pm Library**

**Directors Present:** E. Sipes, S. Twyman, V. Miller, K. Dennis, L. Ehren, J. LaSalle

**Directors Absent:** K. Kohring, **Guests Present:** R. Offield, J. George, P. Greenwood, K. Klein, C. Herring, V. Hammond

- 1. Opening Items**
  - a) Record Attendance and Guests**
  - b) Call the Meeting to Order**
    - i. E. Sipes called the meeting of the board of directors of Brookside Charter School to order on Monday, August 26, 2019 at 5:31 pm at Library, Brookside Charter School, 1815 E. 63<sup>rd</sup> St., Kansas City, MO 64130
  - c) Motion to Accept the Agenda**
    - i. L. Ehren made a motion to Accept the Agenda
    - ii. J. LaSalle seconded the motion
    - iii. The board **VOTED** unanimously to approve the motion – Approved
  - d) Approve Minutes**
    - i. S. Twyman made a motion to approve the minutes from the BSDS, Inc. dba Brookside Charter School on **07-22-2019**.
    - ii. L. Ehren seconded the motion
    - iii. The board **VOTED** unanimously to approve the motion – Approved
  - e) Visitors Comments and Addressing Agenda Items**
  - f) Videos and Announcements**
- 2. Financial Committee Report**
  - a) Dashboard**

*Posted 8/21/2019  
Supt. Office & Front Lobby*



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- i. P. Greenwood presented the Approved Budget, July Financials and Year to Date revenue and expenses

## **b. Check Registry – Need Board Approval**

- i. V. Miller presented the Check registry and recommend the board approve the Check registry as presented
- ii. V. Miller made a motion to approve the check registry as presented
- iii. S. Twyman seconded the motion
- iv. The board **VOTED** unanimously to approve the motion – Approved

## **3. Superintendent’s Report**

- a) Enrollment 2019-20
  - i. 759 enrolled as of August 26, 2019 (without PK – 729)
    - a. 84 Kindergarteners
    - b. Never had this many Kindergarteners in years past
  - ii. Celebrating Victories
    - a. Communications with Families
    - b. No need to Make Staff cuts
    - c. Split Day has been going well
      1. Zero Hour (Middle School) averaging 75 students
- b) Staffing
- c) Partnership
  - i. Start at Zero – Victoria Hammond
  - ii. Communities In Schools
    - a. First Person did not work out due to conflict in schedule
    - b. Second Person started off positive
  - iii. School Smart KC
- d) MAP Scores
  - i. Test Scores received
  - ii. MPI comparisons 2018 and 2019
- e) Start of Year 20109-20

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## 4. **EpiCenter Documents - Need Board Approval**

- a) EpiCenter Background Check certifications (Staff, Volunteers, & Board)  
**document signed by all Board of Directors in attendance for approval**
- b) EpiCenter Board Member Personal Finance Disclosure)  
**document signed by all Board of Directors in attendance for approval**
- c) Board Policy Certification)  
**document signed by all Board of Directors in attendance for approval**
- d) ADA Compliance)  
**document signed by all Board of Directors in attendance for approval**
- e) Retirement System Registration)  
**document signed by all Board of Directors in attendance for approval**

## 5. **Board of Directors Goals/Retreat Follow-up (Dr. Eric Sipes)**

- a) Narrow Goals for 2019-20 and Appoint Board Drivers
  - i. **Academic Committee**
    - a. Implement Academic Committee to monitor student progress & provide feedback to board
    - b. K. Dennis and S. Twyman - drivers
  - ii. **Board Commitments**
    - a. Board Members must attend at least 80% of Board meetings
    - b. Board participation in at least 2 events per school year
    - c. Each Board Member will contribute an amount that is personal to them to the school
    - d. J. LaSalle and V. Miller - drivers
  - iii. **Leadership**
    - a. Process Superintendent Annual Evaluation
    - b. Board President and Vice President; E. Sipes and K. Kohring - drivers
  - iv. **Development**
    - a. Provide progress updates to Board

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b. L. Ehren and K. Kohring - drivers

**6. Motion to adjourn**

- a) L. Ehren made a motion to adjourn the meeting.
- b) V. Miller seconded the motion
- c) The board **VOTED** unanimously to approve the motion.
- d) There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:25 pm

Next Meeting – Monday, September 30, 2019



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## Attending Meetings of the Board of Director

Visitors are welcome to attend the open sessions of the meeting of the Board of Directors. Members of the Board of Directors and Brookside Administration are the participants during these meetings.

## Procedures for Petitioning the Board of Directors

1. If the issue/concern involves the classroom, meet with your child's teacher. If the problem is not resolved, contact the Administration.
2. If the issue/concern involves the daily operation of the school, contact the Administration.
3. If the issue/concern involves school policy (Family Handbook), contact the Board of Directors following these procedures:
  - a. Submit a one-page brief of the issue. Briefs to the Board of should be sent to Brookside Charter School.
  - b. The Board of Directors will respond. Responses could be inclusion on the agenda for a Board of Director's meeting, or a written reply, or a referral to the Administration.
4. Guidelines for Speaking at a Board Meeting
  - a. Visitor's Comments

Each regular business meeting opens with an opportunity for visitors to make comments to the board. Persons who wish to address any subject concerning education may do so at this time. The board president will call the meeting to order and then ask for comments from the audience. Patrons are asked to keep their remarks concise. This portion of the meeting shall not exceed one-half hour and those addressing the board are asked to limit their remarks.

### b. Addressing Agenda Items

A person wishing to address an item on the official agenda during the business portion of the meeting must complete a request form, these forms are located as you enter the board room. The form is to be completed and returned to the Board Secretary/Clerk prior to the start of the meeting. Persons may speak only once on an agenda item and for no more than three minutes without consent of the board. In the event board members agree that the normal flow of business is being unnecessarily delayed, they may, by majority vote, waive public participation.

The above information is part of the Family Handbook. Families are given a copy of the Family Handbook.

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